



# Norfolk Village State School

## Uniform & Appearance Policy

Updated in 2024 in collaboration with the Norfolk Village State School P&C

### **Introduction**

As part of Norfolk Village State School's commitment to providing a safe and supportive learning environment for all members of its community, the school has adopted a student dress code which reflects the school community standards and balances the right of individual students with the best interests of the whole school community. The school uniform is viewed as integral in encouraging a sense of self-esteem, belonging and self-discipline in our students.

### **Relevant Legislation and Policy**

This policy has been developed in accordance with the Education (General Provisions) Act 2006 (Sections 360-363) ["The Act"], the Department of Education and Training policy SMS-PR-022: Student Dress Code and Sun Safe Strategy in relation to implementing student dress codes in Queensland State Schools. It explains and documents the standards of acceptable dress at Norfolk Village State School.

A copy of the Uniform and Appearance Policy is provided to parents at the time of enrolment as part of the enrolment process. The Norfolk Village State School Uniform Policy is endorsed by the school Parents and Citizens Association (P & C).

### **Expectations of Norfolk Village State School Students**

In accordance with this uniform policy, students are to wear the formal uniform or sports uniform when attending school, whilst travelling to and from school or when engaging in out of school activities. Students are to wear the formal uniform for all formal occasions such as excursions, public appearances, awards nights, school photos or other school functions as specified.

Consistent with this policy students are required to present at school in a neat and tidy manner at all times. By adhering to the Uniform Policy our students continue to promote a positive image of the school to our local community and demonstrate that the school has high expectations of its students.

Whilst this policy seeks to assist students and parents by identifying requirements and expectations for as many uniform and appearance items as possible, it should be noted that where a student's appearance and/or uniform may not be in keeping with the spirit of this policy and the school and community's values and expectations, a conflict resolution/mediation process involving the student, parent/caregiver, Principal and a P & C Representative may occur.

This Uniform and Appearance Policy was approved and endorsed by our Principal.

Norfolk Village State School and the Parents and Citizens' Association have endorsed the following expectations of students with regard to uniform and personal appearance:

### **Out of Uniform Procedure**

Not wearing the uniform correctly is a breach of the Uniform Policy.

- Prior to the commencement of the school day any student out of uniform is required to report to his/her teacher. If the student has a note from the parent/caregiver the teacher *may* excuse a temporary inability to comply with the Uniform and Appearance Policy.
- In most circumstances students may be offered appropriate items from the bank of spare uniforms held at the school for this purpose.

### **Consequences of Not Wearing the Correct Uniform**

If a student does not attend Norfolk Village State School or school related activities in the correct uniform, Education Queensland Policy (October 2006) fully supports the Principal or nominees in taking further action:

- Level 1 – verbal reminder to student, email sent home to parent requesting issue be rectified by classroom teacher, communication to be recorded in OneSchool
- Level 2 – email to parent by Deputy Principal after 3 breaches of uniform policy, requesting reason and timeframe for issue to be rectified
- Level 3 – meeting with Deputy Principal/Principal to discuss how uniform expectations can be adhered to

### **Exemptions**

The exemptions to this policy include students whose disability prevents their ability to conform to the Dress Code or students' whose families have religious or cultural grounds for conscientious objection. Grounds for non-compliance with the student dress code will be considered on a case-by-case basis by the Principal.

Newly enrolled students or families experiencing genuine hardship may contact the Principal to make arrangements for the loan of clothing for a limited period only.

<p style="text-align: center;"><b>DAILY UNIFORM</b></p> <ul style="list-style-type: none"> <li>Norfolk Village State School polo shirt.</li> <li>Norfolk Village State School senior shirt for Year 6 students only.</li> <li>Norfolk Village State School navy blue shorts/skorts – <i>minimum length mid-thigh to maximum length upper calf.</i></li> <li>Norfolk Village State School formal dress (discontinued and no longer available to purchase at School Locker. We are in a transition period of formal dresses being phased out. Please do not replace with any other type of similar formal dress).</li> <li>All black shoes (entirely black, no colour trim or colour logos).</li> </ul>	 <p style="text-align: center;">POLO      SKORT      SHORTS</p>
<p style="text-align: center;"><b>SPORTS UNIFORM - SPORTS SHIRT (OPTIONAL)</b></p> <ul style="list-style-type: none"> <li>The coloured sports shirts are an optional addition to the NVSS school uniform.</li> <li>Sports hair ties in relevant colours may be worn.</li> <li>Sports shirts may be worn on a Friday only.</li> <li>Sports shirts may be worn at sporting events, i.e. cross country, athletics carnivals, Under 8's day, swimming carnival, gala days).</li> <li>Norfolk Village State School navy blue shorts/skorts – <i>minimum length mid-thigh to maximum length upper calf.</i></li> <li>Alternate sports shoes may be worn for school sporting events only i.e. cross country, gala days and sports carnivals.</li> <li><i>*Note: All items without the school logo are to be free of logos, stripes or markings.</i></li> </ul>	
<p style="text-align: center;"><b>SHOES TO BE WORN WITH SCHOOL UNIFORM ON A DAILY BASIS</b></p> <ul style="list-style-type: none"> <li>Black shoes (all black, no colour trim)</li> <li>Lace up or velcro – <b>NO coloured laces</b></li> <li>Slip on canvas shoes and ballet-type shoes do not provide sufficient protection when students are participating in learning experiences or in the playground hence students may be excluded from lessons in STEM or lessons with health and safety considerations.</li> <li>Socks – white only</li> </ul>	
<p style="text-align: center;"><b>HATS</b></p> <ul style="list-style-type: none"> <li>Our Sun safe Rule is: "No sun safe hat, no play".</li> <li>Students must wear the school broad brimmed, bucket hat.</li> </ul>	 <p style="text-align: center;">PREP BUCKET HAT LIME      YR 1-6 BUCKET HAT NAVY</p>
<p style="text-align: center;"><b>WINTER UNIFORM</b></p> <ul style="list-style-type: none"> <li>NVSS jumper or jacket.</li> <li>PLAIN NAVY blue jacket or sweatshirt can be worn in place of school jumper &amp; jacket .</li> <li>PLAIN NAVY blue track pants can be worn.</li> <li>Girls may also wear blue tights with skort, skirt or dress.</li> <li>No undershirts or undergarments should show outside or through uniform.</li> </ul>	 <p style="text-align: center;">JUMPER FLORICE      JACKET MICROBIRE</p>
<p style="text-align: center;"><b>JEWELLERY</b></p> <ul style="list-style-type: none"> <li>The only jewellery that may be worn at school are earrings - <b>studs or sleepers only</b> - and a watch. For smart watches please refer to the NVSS Device User Agreement for device requirements and parental controls. Hoop earrings do not count as sleepers.</li> <li>No rings are to be worn.</li> <li>It is against Workplace Health and Safety Regulations to allow any other piercing apart from the ears.</li> <li>No bracelets, anklets or necklaces are to be worn.</li> <li>Upon written request outlining significance, the principal may give consideration for religious, cultural and medical needs.</li> </ul>	
<p style="text-align: center;"><b>HAIR &amp; MAKE UP</b></p> <ul style="list-style-type: none"> <li>All hairstyles must be neat, tidy, clean and well-maintained, e.g. brushed with natural tone/colouring, no shaved words or symbols.</li> <li>Hair colour is to be of natural tones - no artificially coloured sections or streaks.</li> <li>All hair that is shoulder length or longer is required to be worn pulled back and secured with a scrunchie, band or ribbon (matching to school colours). This is regardless of gender and includes small sections of hair.</li> <li>No make up is to be worn to school at all including nail polish.</li> </ul>	
<p style="text-align: center;"><b>UNDER GARMENTS</b></p> <ul style="list-style-type: none"> <li>Undershirts and undergarments must not be visible at all including: t-shirts, tank tops, singlets, bike shorts, SKINS, training attire.</li> </ul>	
<p style="text-align: center;"><b>RELIGION RELATED ITEMS</b></p> <ul style="list-style-type: none"> <li>NVSS respects the rights and religious beliefs of students and families. Any religious attire, jewellery or other items that is worn to school must be brought to the attention of administration with a letter from an authorised member of the church or religious leader stating that the student is practising this faith and the attire is of religious importance.</li> </ul>	