



Norfolk Village State School P & C Student Representational Policy

Created February 2017

Norfolk Village State School Parents & Citizens Association, at its discretion, offers financial support to its students who participate at a state, national and international level in Queensland Department of Education sanctioned events upon written request to the Association.

This policy is designed to recognise and support students' achievements. To qualify for support, students must meet the following criteria:

1. Students must have participated in events sanctioned by the Queensland Department of Education. Their representation must have been reached through their initial involvement at the school level.
2. Students may receive a maximum of \$500 in support in a 12-month period.
 - a. The following levels of assistance will apply for individuals:
 - b. State \$100.00
 - c. National \$150.00
 - d. International \$250.00
3. The attached application form must be completed by the parent/caregiver and signed by the Principal, verifying that the student is participating in a school-based activity.
4. Should the event not go ahead for any reason, all sponsorship money is to be refunded back to the P&C Association (within 30 days).
5. Sponsorship money is to be spent as per the agreement signed by the parent or guardian of said student.



Norfolk Village State School P&C

Application for Assistance for Student Representation

To the Treasurer, Norfolk Village State School Parents & Citizens Association

I wish to apply for sponsorship for _____ (name)

to support his/her participation at _____ (name of event)

to be held on _____ (date of event)

Please circle the appropriate level

State National International

**Anticipated cost
(or attach copies of invoices received):**

Total \$ _____

**Attach proof of selection or invitation to participate
to this application form.**

Sponsorship money must be used only for the following:

- **Uniforms**
- **Equipment**
- **Travel costs**
- **Registration fees**
- **Accommodation**

Signature of parent/guardian: _____

If approved, funds can be deposited to: Account name: _____ Financial institution: _____ Account No: _____ BSB: _____

PRINCIPAL STATEMENT

I verify that the above representation is for a school-based activity at a state/national/international level and that the costs stated will be incurred.

Signature of Principal: _____

Name (please print): _____ Date: _____